



## YRK-04 - York City Rowing Club Private Racking Policy

**NOTE:** This policy does not define how priorities for private racking are given nor the criteria set for these priorities. This is at the discretion of the committee.

1. The storage of privately owned boats at York City Rowing Club (the Club') is a privilege, NOT a right, of the membership.
2. The Club's requirements to store Club boats and equipment take priority over private racking that is in use and/or applications for private racking.
3. The allocation and subsequent use of private racks by a member are under a 'licence agreement', the details which are approved from the committee from time to time and are at all times at the discretion of the committee.
4. Licences are reviewed from time to time by the committee in line with requirements for Club boats and activities.
5. The number of private racks available each year (or at anytime) will be determined by the committee based on Club requirements; this may change annually or more frequently.
6. The allocation and private use of racks is available only to the following classes of member: Senior (adult), Student, Junior, Life Member, and Honorary Life Member who is also paying the appropriate rowing member's subscription. An applicant must be in good standing with the club in that their subscription and any other fees are paid up to date and he/she can only succeed in being allocated a rack if he/she is a person to whom the committee is willing to allocate a key to the Club's premises.
7. Any member whose boat is deemed by the committee as not used for an excessive period, or by any other criteria deemed relevant by the committee, may be asked to remove it from the premises, or the rack vacated, or the boat may be derigged and stored elsewhere. This shall be communicated to the member in writing.
8. The committee reserves the right to request removal of a boat, or to move it to a different rack at its discretion. Any member requested in writing to remove their boat will have 28 days from the date of writing to comply.
9. Any member who wishes to be allocated a private boat rack should apply to the committee using the attached form, this must be sent to the Secretary and Boats Officer for review. This can be sent at any time during the year.
10. The committee will review each application to ensure all details are given: if more applications are received than private racks are available, applications will be added to a waiting list which will also be prioritised each year at the committee's discretion. Both lists will be maintained by the Secretary, the waiting list will be made available to review by those on the waiting list.



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11. a. Once the committee has agreed a position on any application, the Secretary will notify the applicant of the availability, or otherwise, of a rack for private use. (This is not required for private racks that are carried over from one year to the next).
  - b. When the boats officer identifies that a rack space has become available either temporarily (due to refurbishment etc.) or permanently for a private boat, they inform the secretary. The secretary, on behalf of the committee, will offer that space to members on the waiting list in order *[as per the procedure in Item 13]*.
  - c. If the rack is temporarily vacant, the offer from the secretary will be made under the condition that the member already has access to a boat not currently stored on a rack, and that the member will use the boat regularly within the temporary tenure.
12. The incoming committee has the discretion to approve applications made during the year to support an individual for high performance rowing, or otherwise (e.g., GB trials, elite competition, competitor). In the event of a rack not being available, the member's name will be placed on a waiting list.
13. a. If an offer of a private rack made by the committee, it will be made in writing to the email address provided by the applicant on his/her application form and the applicant will have 14 days to accept or decline any offer, if no answer is received in that time the offer may be withdrawn and offered to the next person on the waiting list (if any).
- b. If a member declines the offer of a rack space, (either temporary or permanent), they will retain their position on the waiting list for a permanent rack. If an offer of a permanent rack space is accepted, the member will be removed from the waiting list on occupation of the rack.
- c. On acceptance of a temporary rack space, the member agrees to pay the appropriate racking fee (reduced pro rata for the occupancy period) and to vacate the rack at the end of this period. Their position on the waiting list for a permanent rack will be unaffected.
14. To remain on the waiting list the member must (a) maintain a membership status as in (6) above and (b) pay their subscription for each subsequent year within the time frame stated in the club rules, failing which the member's name will be removed from the list. To re-join the waiting list the member must re-apply as set out above and he/she will be deemed to be a new applicant.
15. The annual charges for racking private boats are set by the committee prior to each subscription year. Payment for use of a newly allocated rack is calculated on a proportional basis from the date the offer is accepted until the end of the subscription year and is payable immediately following acceptance of the offer. There is a grace period of 3 months for the rack to be populated or confirmation of boat order to be provided.
16. A rebate is available to a member vacating a rack during the subscription year on a pro-rata basis. Members wishing to vacate the private rack or remove themselves from the waiting list must notify the Secretary and/or Boats Officer in writing.
17. Members should be mindful that the purchase of a private boat does not guarantee them an allocated rack nor does it create an expectation that one will be provided.



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18. If a private boat is sold (with the intention of not being replaced) or otherwise disposed of by its owner, the rack which it occupied shall immediately revert to the control of the club. Use of the rack does not pass with ownership of the boat, nor does this necessarily mean the rack shall remain for a member on the waiting list.
19. The allocation of a rack entitles the member to store a boat and a single set of blades appropriate to the boat type subject to the terms of the Licence Agreement. If the boat has a cover/boat bag this must be stored away when not in use in a place agreed with the Boats Officer. Other items, such as a car top transport cradle, spare riggers or spare blades, must be stored away from the premises unless otherwise authorised by the Committee. If the Committee agrees to the storage of extra items the club reserves the right to make charges for this in addition to the racking fee.
20. Private blades and detachable boat parts such as riggers, stretchers seats and any other items stored on the premises must be clearly marked with the owner's name.
21. Owners of private boats must supply their own blades. These must be stored in their designated racks or other suitable storage place (as deemed by the Boats Officer) when not in use. Club owned blades may not be used in a private boat unless authorised by a Club officer.
22. Private boats must carry a British Rowing registration mark comprising the YCRC identification letters YRK and a number allocated by the club Safety Adviser (**YRK XXX**). This mark must conform to British Rowing Rule Q. Members racking private boats which carry the registration of another club should arrange for it to be replaced with a YCRC registration.
23. Privately owned boats are NOT covered by YCRC insurance. Members store their boats at their own risk and are advised to take out insurance for loss or damage, however caused. As a minimum, private boats must be insured for public liability and third party risks. A copy of the Certificate of Insurance for the current year for each private boat must be lodged with the Secretary. If, after a request for production of insurance documentation, it is not produced by the member to whom a rack has been allocated, within 14 days of request, the rack allocation will be withdrawn and the Licence Agreement will be terminated and that member must remove his boat and blades. In such a case the member may reapply for a rack but will be treated as a new applicant as set out above.
24. Owners of private boats are responsible for their maintenance and repair. Club spares must not be used to repair private boat without approval from the Boats Officer, and, if approval is given, costs of parts used will be reimbursed to the Club.
25. Private Boats sent away for repair/refurbishment may have the vacated rack used in that period for Club boats or for any other purpose agreed by the Committee. The rack shall be made available for the member on return of the boat from repair/refurbishment. The same shall apply to a member who sells one boat for the purchase of another boat if there is a gap, and mutatis mutandis to a member who for any reason the committee considers appropriate will be absent from rowing.



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26. Users of privately owned boats are subject to YCRC rules and British Rowing Row Safe guidelines including reporting of safety related incidents and rules of the river and navigation.
27. Any member with a boat stored on a rack must notify the Secretary (a) if and when that boat is advertised for sale and what the intention is as to replacement and (b) as soon as the boat is sold so that records may be updated.
28. The Committee reserves the right to revise racking allocations and licences, and to allocate members an alternative rack.
29. A member who has a rack may not apply for a further rack.
30. Any member who has not paid their racking fee for the current subscription year, or any outstanding balance from the previous year, and/or their annual membership subscription by a time period of one calendar month after subscriptions are due, shall immediately become liable to forfeit the use of a private rack, unless an acceptable explanation for non-payment or alternative arrangement is given, and an accommodation for payment is agreed, The Committee is empowered to request a defaulting member to remove their boat from the premises within 28 days. Failure so to do will result in the boat being either removed to another part of the premises (not necessarily inside the building) or, the assumption of a loan of the boat to the Club to use as it wishes until removal.

### **WARNING**

- 31. IN THE EVENT OF NON REMOVAL AFTER THE COMMITTEE HAS REQUIRED A BOAT/BLADES TO BE REMOVED FOR NON-PAYMENT OF FEES (UNLESS AGREED) AFTER THE SECOND FOLLOWING CALENDAR MONTH (TWO MONTHS SINCE FEES WERE DUE) OR OTHERWISE, THE COMMITTEE RESERVES THE RIGHT TO TAKE STEPS TO DISPOSE OF THAT BOAT /BLADES AND TO SELL THE SAME SUBJECT TO AND CONSISTENTLY WITH THE REQUIREMENTS OF THE TORTS (INTERFERENCE WITH GOODS) ACT 1977 AND TO USE SUCH PART OF THE PROCEEDS AS SHALL BE NECESSARY TO DISCHARGE THE MEMBER'S LIABILITY TO THE CLUB.**



**YRK-04 - York City Rowing Club Private Racking Policy**

York City Rowing Club – Private Boat Storage

Please complete and sign this form and return it to The Secretary and Boats Officer of YCRC.

I wish to apply for use of a private boat storage rack at York City Rowing Club Boathouse\*

Member's full name .....

Address.....

.....

Contact phone number(s).....

email address.....

Type of boat.....

Make of boat.....

Name of boat.....

Registration mark YRK.....

Insurance renewal date:.....

I have read, understood and accept the policy terms and conditions for applying for a licence for the storage of a private boat on a York City Rowing Club rack.

Signed.....

Date.....

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To be completed by YCRC Secretary:

Date received:.....

Confirm Copy of Certificate of Insurance received .....(Date)

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